



Office of Professional Development & Evaluation

Training and Implementation of MyLearningPlan Professional Development Management System

Date	Activity	Location
September 6 – 30, 2014	BLACKOUT DATES FOR CURRENT PD MENU AND REGISTRATION SYSTEM	District-wide
September 8 – 12, 2014	District & Region staff training on MLP PDMS Participants select one day of training	Miami Jackson Senior High 8:30 a.m.– 3:30 p.m.
September 16 & 17, 2014	PD Liaison training on MLP PDMS Participants select one day of training	Miami Edison Senior High 8:30 a.m. – 3:30 p.m.
September 23 & 24, 2014	PD Liaison training on MLP PDMS Participants select one day of training	Miami Southridge Senior High 8:30 a.m. – 3:30 p.m.
September 25, 2014	PD Liaison training on MLP PDMS	Center for Professional Learning 8:30 a.m. – 3:30 p.m.
October 1, 2014	FIRST DAY TO PROPOSE NEW COURSES IN THE MYLEARNINGPLAN PDMS SYSTEM	District-wide
October 10, 2014	Final day a course session proposed on the current PD System can conclude.	District-wide
October 24, 2014	All course grades, sign-in rosters and session close-outs due to the PD Data Center by 4:30 p.m.	PD Data Center
October 31, 2014	Processing of all course grades, sign-in and session close-outs expected to be completed in the current PD System by the PD Data Center.	PD Data Center