

FSA Reporting System

User Guide

2016

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Descriptions of the operation of the FSA Reporting System, Test Information Distribution Engine, Test Delivery System, and related systems are property of the American Institutes for Research (AIR) and are used with the permission of AIR.

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Introduction to the User Guide

This user guide describes how to access and understand the reports in the FSA Reporting System for each student who takes a Florida Standards Assessments (FSA) test.

This section provides an outline of the structure and organization of the user guide and the stylistic features used in the document.

Organization of this User Guide

This user guide provides information about all of the FSA Reporting System’s features and includes instructions for viewing reports.



This user guide is organized as follows:

- [Section I, Overview of the FSA Reporting System](#), provides a brief overview of the system and the necessary user roles for accessing the reports available in the system.
- [Section II, Accessing the FSA Reporting System](#), includes instructions on how to log in and log out of the system and switch between different FSA systems.
- [Section III, Viewing Reports and Files](#), includes instructions on how to access reports in the FSA Reporting System.
- [Appendix A, SAR/DAR and DSR File Layouts](#), provides information on the State and District Aggregation Results file and District Summary Results files.
- [Appendix B, User Support](#), provides Help Desk information.

Document Conventions

[Table 1](#) describes the key icons and elements used in this user guide.

Table 1. Key Symbols and Elements

Element	Description
	Note: This symbol accompanies helpful information or reminders.
Text	Bold text indicates a link, button, drop-down list value, or keyboard control that is clickable.
Mono	Monospace indicates text you enter from the keyboard.
<i>Italics</i>	Text in italics indicates field names.
	Warning: This symbol accompanies important information regarding actions that may cause fatal errors.

Intended Audience

This user guide is intended for district and school personnel trying to access their district and/or school reports and data files.

Users should be familiar with using a web browser to retrieve data and with filling out web forms. To use the file download features, users need to be familiar with using a spreadsheet application and working with pipe-delimited files.

Section I. Overview of the FSA Reporting System

The FSA Reporting System provides score data for each FSA test, which include Grades 3–10 English Language Arts (ELA), Grades 3–8 Mathematics, and Algebra 1, Geometry, and Algebra 2 End-of-Course assessments. You can compare scale scores between individual students and the school, district, or overall state average scores.

The FSA Reporting System will replace the Online Reporting System (ORS) in many regards, however, the ORS will still be used to access Participation Reports and Test Completion Rates for the 2015-2016 school year.

System Requirements

The FSA Reporting System can only be accessed using supported operating systems and web browsers. Information about the supported operating systems and browsers is outlined in the *System Requirements for Online Testing* document, available on the FSA Portal at www.FSAssessments.org.

Data files, such as the State Aggregation Results File (SAR) and District Aggregation Results File (DAR), are encrypted and password protected. After downloading the files, state and district-level users must use a password to open the files. To extract and view the data files, you need to have appropriate software installed on your computer, such as WinZip Enterprise or 7-zip (or similar zip utility), which supports encryption. Windows compressed folders do not support password protected files. Once files are unzipped with a password and saved to the computer, a password will no longer be necessary to access the files.

Understanding User Roles and Permissions

Your access to the reports provided in the FSA Reporting System depends on your user role and your school and district associations. For example, district users can view data for all schools in their respective districts; school users can view data only for their own schools.

[Table 2](#) on the next page describes the user roles within the FSA Reporting System and the reports that are accessible to each applicable user role.

FSA Reporting System

Table 2. User Roles and Access in the FSA Reporting System

Access Level and Roles*	State	District	School
	State Administrator	DAC	SA
State Summary Report	✓	✓	✓
State Report of Districts	✓	✓	✓
State Aggregation Results File (SAR)	✓	✓	
District Summary Report	✓	✓	✓
District Report of Schools	✓	✓	✓
District Aggregation Results File (DAR)	✓	✓	
District Student Results File (DSR)	✓	✓	
School Report of Students for District	✓	✓	
School Report of Students	✓	✓	✓

*DAC–District Assessment Coordinator; SA–School Administrator

Section II. Accessing the FSA Reporting System

This section explains how to log in and log out of the FSA Reporting System and how to switch between the different FSA systems.

Logging in to the FSA Reporting System

To log in to the FSA Reporting System, you must have an authorized username and password. You will use the same username and password to access all FSA systems (e.g., TIDE, TA Interface, FSA Reporting System). If you already have a username and password for the Test Information Distribution Engine (TIDE), you will use the same information to log in to the FSA Reporting System.

If you have not yet received your login information for an FSA system, contact your school or district assessment coordinator. He or she can create an account for you to access the FSA Reporting System.



Warning: Do not share your login information with anyone. All FSA systems provide access to student information, which must be protected in accordance with federal privacy laws.

To log in to the FSA Reporting System:

1. On the FSA Portal (www.FSAssessments.org), click the **FSA Reporting System** card. The **Login Page** appears.

Alternatively, enter the URL <https://FSAReports.airast.org> in your web browser to view the **Login** page.

2. Enter your username (email address) and password and click **Secure Login**. The **Home Page** (see [Figure 4](#)) appears.

Figure 1. Portal: FSA Reporting System Card



Figure 2. Login Page

About Usernames and Passwords

Your username is the email address associated with your account in the FSA Reporting System.



Note: Important Information Regarding Your Password

If you are a user who has recently been added to the FSA Reporting System, you should have received an email from AIRAST-DoNotReply@airast.org that contains a temporary password and a link to sign in to FSA systems. You must log in with your temporary password within 30 days of receiving the email in order to activate your account. The temporary password is valid for 30 days. You will be prompted to update your password and select and answer a security question.

Did your first temporary password expire?

If you did not log in and activate your account within 30 days of receiving the first password email, you must contact the FSA Help Desk. You can only reset your password after you have selected a security question and answer. The FSA Help Desk will send you a new email with a different temporary password. You **MUST** log in within 30 days of receiving the email to activate your account.

Did you forget your password?

If you forgot your password, you can reset it. On the **Login** page, click **Forgot Your Password?** and then enter your email address. You will receive another email containing a new temporary password, which also expires in 30 days. (It may take up to 10 minutes to receive the new email.)

Did you not receive an email containing a temporary password?

Emails from AIR come from AIRAST-DoNotReply@airast.org. Check your spam folder to make sure your email provider did not categorize it as “junk” mail. If you still do not have an email, contact your school or district assessment coordinator to make sure you were added to the FSA Reporting System. Only users who have been added to the FSA Reporting System will receive an account email with a temporary password.

Additional Help

If you are unable to log in, contact the FSA Help Desk for assistance. You must provide your name and email address. Contact information is available in the [Appendix B, User Support](#) section of this user guide.

Switching Between FSA Systems

After you have logged in to an FSA system, you can switch between applications without needing to log out or log in again as long as one of your browser windows remains on an FSA system. You can navigate between the following systems:

- TIDE
- Test Delivery System (TDS) – TA Interface
- Test Delivery System (TDS) – Practice Tests (PT)
- FSA Reporting System
- Online Reporting System (ORS; used for Participation Reports)

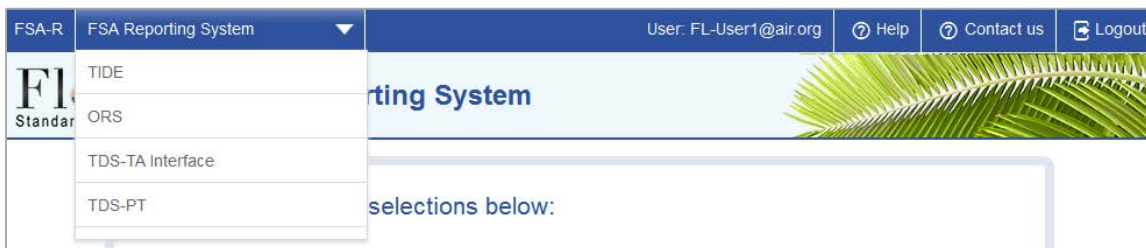


Note: Access to these systems and their features is dependent on your user role. Additionally, while users will be able to navigate into TDS, the navigation menu will not appear in TDS. This is by design so that test sessions are not closed inadvertently.

To switch between FSA systems:

1. Navigate to the drop-down menu on the top left corner of your browser window that lists the systems discussed above.

Figure 3. FSA Systems Drop-Down Menu



2. Select the system you want to use from this menu. You will be directed to the selected application and will not have to log in again.

Logging out of FSA Reporting System

The FSA Reporting System contains students' personally identifiable information. Be sure to log out of the system to ensure that unauthorized users do not have access to this information.

To log out of the FSA Reporting System:

- Click **Logout** on the top right-hand corner of the page.

Section III. Viewing Reports and Files

This section provides instructions on how to access the state, district, and school reports available in the FSA Reporting System.

Accessing Score Reports

You can access all the reports from the *Home Page*.

Figure 4. Home Page

FSA-R FSA Reporting System User: FL1@demo.user Help Contact us Logout

Florida Standards Assessments FSA Reporting System

1. Please make your selections below:

Year: 2015-2016
Administration: Spring FSA ELA Retake
Subject: ELA
Type: PDF/Excel Reports

2. Please choose the report you want to download:

Report: State Summary

PDF Report Excel Spreadsheet

To access a report:

1. From the *Year* field, select the testing year (e.g., 2015-2016).

Figure 5. Year Drop-down

Year: 2015-2016

Administration: - Pick a year -
2015-2016

2. From the *Administration* field, select a test administration (e.g., Spring FSA ELA/Mathematics, Spring EOC, or Spring ELA Retake).

Figure 6. Administration Drop-down

A screenshot of a web form showing three fields: Year, Administration, and Subject. The Year field is set to '2015-2016'. The Administration field is set to 'Spring FSA ELA/Math...' and its dropdown menu is open, showing three options: 'Spring FSA ELA Retake', 'Spring FSA ELA/Mathematics' (highlighted in blue), and 'Spring FSA EOC'. The Subject field is currently empty.

3. From the *Subject* field, select the required subject (e.g., Mathematics, ELA, or Geometry). The subjects available for selection depend on the selected administration.

Figure 7. Subject Drop-down

A screenshot of a web form showing four fields: Year, Administration, Subject, and Type. The Year field is '2015-2016', Administration is 'Spring FSA ELA/Math...', and Subject is 'ELA'. The Subject field's dropdown menu is open, showing 'ELA' (highlighted in blue) and 'Mathematics'. The Type field is currently empty.

4. From the *Type* field, select the type of report you want to generate (e.g., PDF/Excel Reports, Data Files). Data files are only available for state and district users.

Figure 8. Type Drop-down

A screenshot of a web form showing four fields: Year, Administration, Subject, and Type. The Year field is '2015-2016', Administration is 'Spring FSA ELA/Math...', and Subject is 'ELA'. The Type field's dropdown menu is open, showing 'PDF/Excel Reports' (highlighted in blue) and 'Data Files'.

5. To generate PDF/Excel Reports, see [Generating PDF/Excel Reports](#). To generate Data Files, see [Generating Data Files](#).

Generating PDF/Excel Reports

If **PDF/Excel Reports** is selected in the *Type* field (see [Figure 8](#)), follow the steps below to generate the desired report.

1. From the *Report* field, select the report you want to generate (e.g., State Summary, District Report of Schools, or School Report of Students). The options listed in the *Report* drop-down list depend on your user role. For example, if you are a School Administrator, the *School Report of Students for District* will not be listed.

Figure 9. Report Drop-down

2. Please choose the report you want to download:

Report: State Summary ▼

Grade: State Summary
State Report of Districts
District Summary
District Report of Schools
School Report of Students for District (District Access Only)
School Report of Students

PDF Report

2. Based on the administration (see [Figure 6](#)), subject (see [Figure 7](#)), and report (see [Figure 9](#)) selected, additional fields may be displayed:

Figure 10. Grade Drop-down

Report: School Report of Studen ▼

District: 99 - DEMO DIST 99 ▼

School: 9000 - Demo School 900 ▼

Grade: 3 ▼
3
4-10

PDF Report Excel Spreadsheet

- a. *District*: If this field is displayed, select the district whose students you want to include in the report. The drop-down list will only display the districts with which you are associated.
- b. *School*: If this field is displayed, select the school whose students you want to include in the report. The drop-down list will only display the schools with which you are associated.
- c. *Grade*: If this field is displayed, select the required grade or grade band to include in the report.

3. Do one of the following:

- To generate a PDF of the report, click **PDF Report**. See [Figure 11](#) for a sample School Report of Students PDF report.
- To generate the report in Excel format, click **Excel Spreadsheet**. See [Figure 12](#) for a sample School Report of Students Excel report.

Figure 11. Sample PDF of School Report of Students

Florida Standards Assessments					Points Earned/Points Possible by Content Area					
ELA Retake School Report of Students Spring 2016				School School ID	Demo School 9001					
				District District ID	Demo Dist 77					
Student Name	Student ID	Scale Score (284-412)	Passed	Performance Level						
				Level 1 (284-333) Level 2 (334-349) Level 3 (350-361) Level 4 (362-377) Level 5 (378-412)	Key Ideas and Details	Craft and Structure	Integration of Knowledge and Ideas	Language and Editing	Text-based Writing	
Grade 10										
DemoStudent052686,Retake	991652686A	412	Y*	5	14/14	15/16	12/12	12/12	5/10	
DemoStudent052691,Retake	991652691A	284	N	1	0/14	0/16	0/12	0/12	6/10	
Grade 11										
DemoStudent052542,Retake	991652542A	412	Y*	5	14/14	16/16	11/12	10/12	0/10	
DemoStudent052552,Retake	991652552A	403	Y*	5	13/14	15/16	12/12	11/12	6/10	
DemoStudent052572,Retake	991652572A	284	N	1	1/14	0/16	0/12	0/12	3/10	
DemoStudent052682,Retake	991652682A	412	Y*	5	14/14	15/16	12/12	12/12	2/10	
DemoStudent052687,Retake	991652687A	298	N	1	2/14	7/16	3/12	4/12	0/10	
Grade 12										
DemoStudent052548,Retake	991652548A	284	N	1	2/14	0/16	1/12	2/12	8/10	
DemoStudent052688,Retake	991652688A	287	N	1	4/14	7/16	1/12	0/12	8/10	
DemoStudent052693,Retake	991652693A	284	N	1	1/14	2/16	0/12	0/12	5/10	

Figure 12. Sample Excel Report of School Report of Students

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Year	Subject	Administration	District	District Name	School	School Name	Grade	LastName	FirstName	MI	StudentID	Scale Score	Pass	Score Flag	Reading Score Flag
2	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052541	Retake		991652541A		NA		
3	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052546	Retake		991652546A		NA		
4	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052551	Retake		991652551A		NA		
5	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052556	Retake		991652556A		NA		
6	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052571	Retake		991652571A		NA		
7	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052681	Retake		991652681A		NA		1
8	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052686	Retake		991652686A	412	Y		1
9	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052691	Retake		991652691A	284	N		1
10	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	10	DemoStudent052696	Retake		991652696A		NA		
11	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	11	DemoStudent052542	Retake		991652542A	412	Y		1
12	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	11	DemoStudent052547	Retake		991652547A		NA		
13	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	11	DemoStudent052552	Retake		991652552A	403	Y		1
14	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	11	DemoStudent052557	Retake		991652557A		NA		
15	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	11	DemoStudent052562	Retake		991652562A		NA		2
16	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	11	DemoStudent052572	Retake		991652572A	284	N		1
17	2015-2016	FSA ELA Retake	Spring	77	Demo Dist 77	9001	Demo School 9001	11	DemoStudent052582	Retake		991652582A		NA		1

Generating Data Files

If **Data Files** is selected in the *Type* field (see [Figure 8](#)), follow the steps below to generate the desired report.



Note: Important Information Regarding Data Files

- The Data Files are provided in a Zip file and are encrypted and password protected. To extract and view the data files, you need to have appropriate software installed on your computer, such as WinZip Enterprise that supports encryption.
- The Data Files are bundled and includes the State Aggregation Results File (SAR), District Aggregation Results File (DAR), and District Summary Results File (DSR).

1. From the *District* drop-down list, select the district whose data files you wish to download.

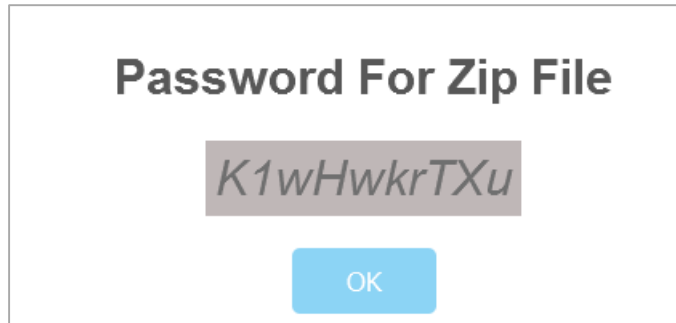
Figure 13. Selection Field for Downloading Data Files

2. Please make your selections for the data file:

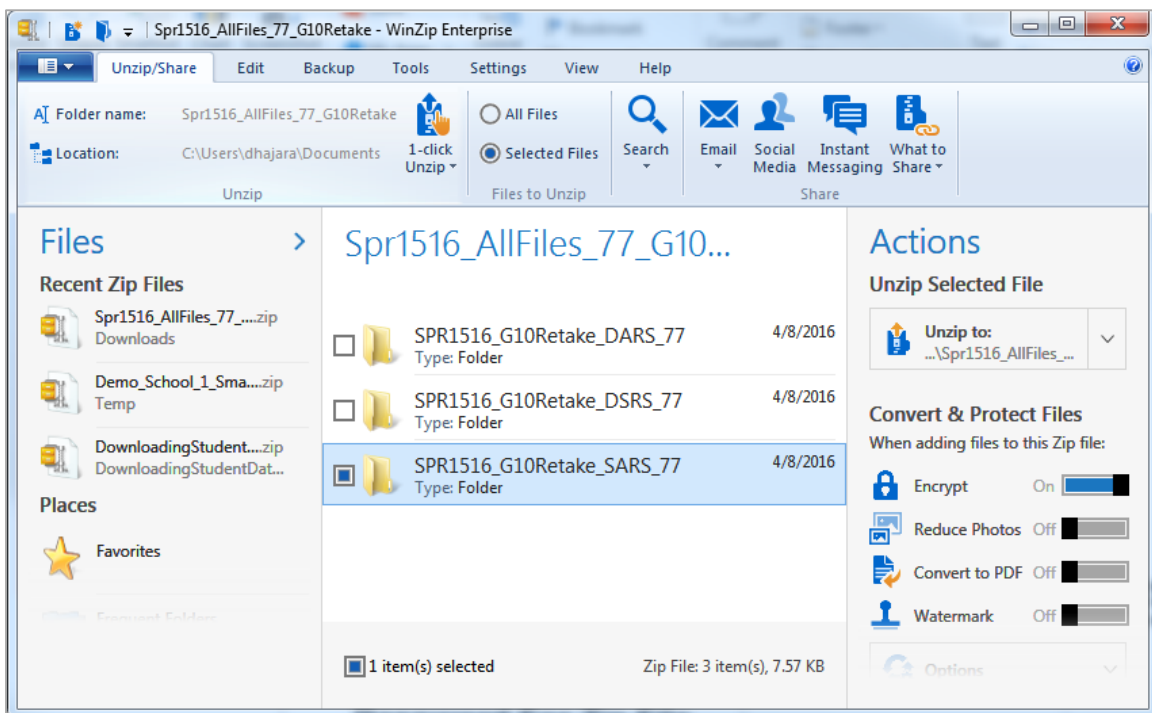
District: 77 - DEMO DIST 77 ▼

Download
Reveal Password

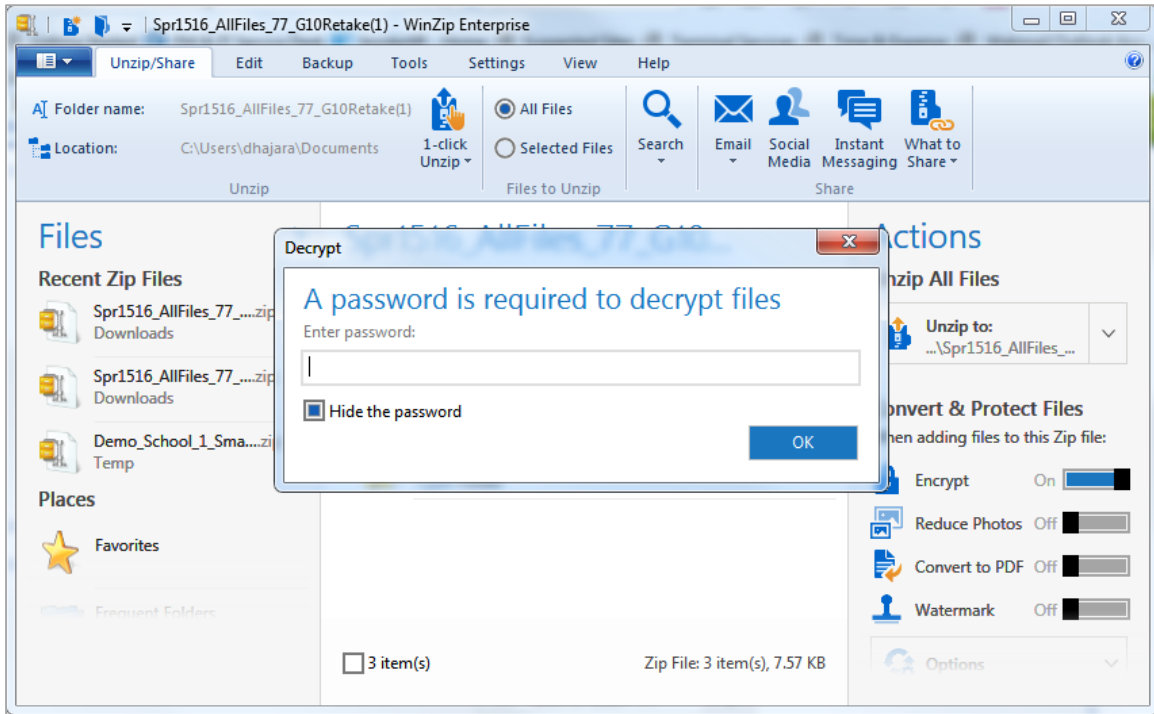
2. Click **Download**. The Zip file will be downloaded to your computer.
3. Click **Reveal Password** to view the password that you will need to enter when you try to view the downloaded data file.



4. Make a note of or copy the password and click **OK** to close the password popup window.
5. Locate the Zip file downloaded on your computer and open the zip file.



6. Enter the password in the password prompt that appears when you try to unzip or extract the files and click **OK**.



7. Open the extracted file to view the data.

Figure 14. Sample DAR File FSA Spring ELA Retake

A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	Mode	SchoolYear	DisName	SchName	Dis	Sch	Grd	SchType	TestName	RecTypeCode	RecTypeName	Students	MSS	StvSS
2	1	1516	STATE TOTALS	*GRADE 03	0	0	3		SPRING 2016 GRADE 10 ELA RETA			0		
3	1	1516	STATE TOTALS	*GRADE 04	0	0	4		SPRING 2016 GRADE 10 ELA RETA			0		
4	1	1516	STATE TOTALS	*GRADE 05	0	0	5		SPRING 2016 GRADE 10 ELA RETA			0		
5	1	1516	STATE TOTALS	*GRADE 06	0	0	6		SPRING 2016 GRADE 10 ELA RETA			0		
6	1	1516	STATE TOTALS	*GRADE 07	0	0	7		SPRING 2016 GRADE 10 ELA RETA			0		
7	1	1516	STATE TOTALS	*GRADE 08	0	0	8		SPRING 2016 GRADE 10 ELA RETA			0		
8	1	1516	STATE TOTALS	*GRADE 09	0	0	9		SPRING 2016 GRADE 10 ELA RETA			0		
9	1	1516	STATE TOTALS	*GRADE 10	0	0	10		SPRING 2016 GRADE 10 ELA RETA			804	350	25
10	1	1516	STATE TOTALS	*GRADE 11	0	0	11		SPRING 2016 GRADE 10 ELA RETA			661	350	25
11	1	1516	STATE TOTALS	*GRADE 12	0	0	12		SPRING 2016 GRADE 10 ELA RETA			659	348	23
12	1	1516	STATE TOTALS	*GRADE 13	0	0	13		SPRING 2016 GRADE 10 ELA RETA			659	347	23
13	1	1516	STATE TOTALS	*GRADE AD	0	0	AD		SPRING 2016 GRADE 10 ELA RETA			658	349	24
14	2	1516	DEMO DIST 77	*DISTRICT TOTALS GRADE 03	77	0	3		SPRING 2016 GRADE 10 ELA RETA			0		
15	2	1516	DEMO DIST 77	*DISTRICT TOTALS GRADE 04	77	0	4		SPRING 2016 GRADE 10 ELA RETA			0		



Note:

- Once users have unzipped and saved the files locally, a password will not be required to open the files.
- If the user saves the Zip file to their computer without unzipping the file, and does not retain the password required to open the Zip file, the user can return to the FSA Reporting System and obtain the password for that report as indicated in [Step 3](#).

Appendix A. SAR/DAR and DSR File Layouts

SAR/DAR File Layout

Table 3. Columns in the SAR/DAR File

Column	Description
Mode	The aggregation level where 1 = state level, 2 = district level, and 3 = school level.
School Year	The year of administration.
DisName	The district name.
SchName	The school name.
Dis	The district ID.
Sch	The school ID.
Grd	The tested grade.
SchType	The code assigned to a school that indicates the type of school (for e.g., 99 = Home Education school). The SAR only includes data for schools that do not have a code.
TestName	The test name.
RecTypeCode	The demographic code assigned to define the group for which the data are aggregated.
Students	The number of students tested.
MSS	The mean scale score of the tested students.
StvSS	The standard deviation of the scale score.
PctPL1	The percentage of students at Performance Level 1.
PctPL2	The percentage of students at Performance Level 2.
PctPL3	The percentage of students at Performance Level 3.
PctPL4	The percentage of students at Performance Level 4.
PctPL5	The percentage of students at Performance Level 5.
PctPL345	The percentage of students at Performance Level 3 or above.
NumPL1	The number of students at Performance Level 1.
NumPL2	The number of students at Performance Level 2.
NumPL3	The number of students at Performance Level 3.
NumPL4	The number of students at Performance Level 4.
NumPL5	The number of students at Performance Level 5.

Column	Description
NumPL345	The number of students at Performance Level 3 or above.
Supp10	The suppression flag status for less than 10 students reported.
SuppPL	The suppression flag status for students with the same performance level.
FileDate	The date when the file was created.
Version	The version number of the file.
EndRec	End of record indicator, denoted by the symbol \$.

ELA DSR File Layout

Table 4. Columns in the FSA ELA DSR File

Column	Description
Mode	The aggregation level where 1 = state level, 2 = district level, and 3 = school level.
SchoolYear	The year of administration.
DisName	The district name.
SchName	The school name.
Dis	The district ID.
Sch	The school ID.
SchType	The code assigned to a school that indicates the type of school (for e.g., 99 = Home Education school). The SAR only includes data for schools that do not have a code.
Sgrade	Grade in which the student is enrolled at the end of the testing window.
Sgrade_FirstDateR	Grade in which the student is enrolled at the beginning of the Reading test window.
Sgrade_FirstDateW	Grade in which the student is enrolled at the beginning of the Writing test window.
TGrade	The tested grade.
TestName	Name of the test.
LastName	Student's last name.
FirstName	Student's first name.
MI	Student's middle initial.
SID	Unique Student Identification Number.
ALIAS	Alternate Student ID.

Column	Description
TestForm_R	Form ID of the Reading test taken by the student.
TestForm_W	Form ID of the Writing test taken by the student.
UIN_R	Unique result ID for each test opportunity taken within a school year for Reading.
UIN_W	Unique result ID for each test opportunity taken within a school year for Writing.
UIN_E	Unique result ID for each test opportunity taken within a school year for ELA.
CBTFlag_R	Test Mode - online or paper for Reading.
CBTFlag_W	Test Mode - online or paper for Writing.
DisUse	The District Use field is optional. It can be used by the district to store a teacher name, a section number, or other information the district would like to track.
DOB	Student's date of birth.
Sex	Student's gender.
SessionID	Test session ID for tests taken online.
ReportRace	Student's race.
EthHisp	Hispanic/Latino ethnicity status.
Racel	American Indian/Alaska Native racial status.
RaceA	Asian racial status.
RaceB	Black or African American racial status.
RaceP	Native Hawaiian or Other Pacific Islander racial status.
RaceW	White racial status.
ELL	English Language Learner Years Enrolled in a U.S. School.
PES	Primary Exceptionality status.
S504	Section 504 status.
CurrGp	Curriculum Group Flag.
StdCurr	Standard Curriculum Flag.
S3Match	Survey 3: Match Flag.
S3Sex	Survey 3: Gender.
S3ReportRace	Survey 3: Student's Race.
S3EthHisp	Survey 3: Ethnicity - Hispanic/Latino.
S3Racel	Survey 3: Race - American Indian or Alaska Native.

Column	Description
S3RaceA	Survey 3: Race - Asian.
S3RaceB	Survey 3: Race - Black or African American.
S3RaceP	Survey 3: Race - Native Hawaiian or Other Pacific Islander.
S3RaceW	Survey 3: Race - White.
S3PES	Survey 3: Primary Exceptionality.
S3S504	Survey 3: Section 504.
S3ELL	Survey 3: English Language Learner Years Enrolled in a U.S. School.
S3StndCurr	Survey 3: Standard Curriculum Status.
S3Migrant	Survey 3: Migrant Student Status.
S3Lunch	Survey 3: Free or Reduced Lunch Status.
S3ESE_NG	Survey 3: ESE Other Than Gifted.
S3NotESE	Survey 3/Demographic: Gifted or Not ESE.
S3CurrGp	Survey 3: Curriculum Group.
Acc_TTS	Text to speech accommodation for online test.
Acc_Mask	Masking Accommodation for online test.
Acc_PassBklt	Passage Booklet Accommodation for online test.
Acc_ASL	American Sign Language video Accommodation for online test.
TestGroup1_R	Test Group 1 gridded on Reading answer document.
TestGroup2_R	Test Group 2 gridded on Reading answer document.
TestGroup_W	Test Group gridded on Writing answer document.
PreID_R	Pre ID number for the Reading paper test.
PreID_W	Pre ID number for the Writing paper test.
SecBar_R	Barcode for Reading paper documents.
SecBar_W	Barcode for Writing paper documents.
TestStatus_R	Status of the Reading test result.
TestStatus_W	Status of the Writing test result.
TestStatus	Status of the ELA test result.
ScoreFlag_R	Score flag status for Reading.
ScoreFlag_W	Score flag status for Writing.

Column	Description
ScoreFlag_E	Score flag status for ELA.
RptStatus	Report Status.
ConditionCode	Writing Condition Code.
RawScore	Raw Score (Number of Points Earned).
ScaleScore	Student's scale score.
ScaleScoreSEM	Standard Error of Measurement (SEM) for the scale score.
ScaleScoreUL	Score: Upper bound of the Scale score.
ScaleScoreLL	Score: Lower bound of the Scale score.
PerformanceLevel	Unsuppressed Performance Level associated with the score.
Theta	Total Test Theta.
ThetaSEM	Total Test Theta SEM.
PtPos1	Number of points possible for Subskill 1.
Earn1	Total raw score in subskill 1 (sum of operational item scores for items in subskill 1).
PtPos2	Number of points possible for Subskill 2.
Earn2	Total raw score in Subskill 2 (sum of operational item scores for items in Subskill 2).
PtPos3	Number of points possible for Subskill 3.
Earn3	Total raw score in Subskill 3 (sum of operational item scores for items in Subskill 3).
PtPos4	Number of points possible for Subskill 4.
Earn4	Total raw score in Subskill 4 (sum of operational item scores for items in Subskill 4).
PtPos5	Number of points possible for Subskill 5.
Earn5	Total raw score in Subskill 5 (sum of operational item scores for items in Subskill 5).
Pass	Passing Indicator.
ErasTotMC	Erasure Total for MC items.
ErasRW	Erasure Total: Right to Wrong.
ErasWR	Erasure Total: Wrong to Right.

Column	Description
ErasWW	Erasure Total: Wrong to Wrong.
Discrepant	The flag is set for test when the answer document cannot be reliably matched to a student in TIDE/RTS, the enrolled grade in TIDE is higher than Tgrade, or the SID is identified as duplicate within the file.
Wave	Wave Number.
FileDate	The date when the file was created.
EndDis	End of record indicator, denoted by the symbol \$.

Math DSR File Layout

Table 5. Columns in the FSA Math DSR File

Column	Description
Mode	The aggregation level where 1 = state level, 2 = district level, and 3 = school level.
SchoolYear	The year of administration.
DisName	The district name.
SchName	The school name.
Dis	The district ID.
Sch	The school ID.
SchType	The code assigned to a school that indicates the type of school (for e.g., 99 = Home Education school). The SAR only includes data for schools that do not have a code.
Sgrade	Grade in which the student is enrolled at the end of the testing window.
Sgrade_FirstDate	Grade in which the student is enrolled at the beginning of the Math test window.
TGrade	The tested grade.
TestName	Name of the test.
LastName	Student's last name.
FirstName	Student's first name.
MI	Student's middle initial.
SID	Unique Student Identification Number.
ALIAS	Alternate Student ID.
TestForm	Form ID of the Math test taken by the student.

Column	Description
UIN	Unique result ID for each test opportunity taken within a school year for Math.
CBTFlag	Test Mode - online or paper for Math.
DisUse	The District Use field is optional. It can be used by the district to store a teacher name, a section number, or other information the district would like to track.
DOB	Student's date of birth.
Sex	Student's gender.
SessionID	Test session ID for tests taken online.
ReportRace	Student's race.
EthHisp	Hispanic/Latino ethnicity status.
Racel	American Indian/Alaska Native racial status.
RaceA	Asian racial status.
RaceB	Black or African American racial status.
RaceP	Native Hawaiian or Other Pacific Islander racial status.
RaceW	White racial status.
ELL	English Language Learner Years Enrolled in a U.S. School.
PES	Primary Exceptionality status.
S504	Section 504 status.
CurrGp	Curriculum Group Flag.
StdCurr	Standard Curriculum Flag.
S3Match	Survey 3: Match Flag.
S3Sex	Survey 3: Gender.
S3ReportRace	Survey 3: Student's Race.
S3EthHisp	Survey 3: Ethnicity - Hispanic/Latino.
S3Racel	Survey 3: Race - American Indian or Alaska Native.
S3RaceA	Survey 3: Race - Asian.
S3RaceB	Survey 3: Race - Black or African American.
S3RaceP	Survey 3: Race - Native Hawaiian or Other Pacific Islander.
S3RaceW	Survey 3: Race - White.
S3PES	Survey 3: Primary Exceptionality.

Column	Description
S3S504	Survey 3: Section 504.
S3ELL	Survey 3: English Language Learner Years Enrolled in a U.S. School.
S3StdCurr	Survey 3: Standard Curriculum Status.
S3Migrant	Survey 3: Migrant Student Status.
S3Lunch	Survey 3: Free or Reduced Lunch Status.
S3ESE_NG	Survey 3: ESE Other Than Gifted.
S3NotESE	Survey 3/Demographic: Gifted or Not ESE.
S3CurrGp	Survey 3: Curriculum Group.
Acc_TTS	Text to speech accommodation for online test.
Acc_Mask	Masking Accommodation for online test.
Acc_PassBklt	Passage Booklet Accommodation for online test.
Acc_ASL	American Sign Language video Accommodation for online test.
TestGroup1	Test Group 1 gridded on Math answer document.
TestGroup2	Test Group 2 gridded on Math answer document.
TestGroup3	Test Group 3 gridded on Math answer document.
PreID	Pre ID number for the Math paper test.
SecBar	Barcode for Math paper documents.
TestStatus	Status of the Math test result.
ScoreFlag	Score flag status for Math.
RptStatus	Report Status.
RawScore	Raw Score (Number of Points Earned).
ScaleScore	Student's scale score.
ScaleScoreSEM	Standard Error of Measurement (SEM) for the scale score.
ScaleScoreUL	Score: Upper bound of the Scale score.
ScaleScoreLL	Score: Lower bound of the Scale score.
PerformanceLevel	Unsuppressed Performance Level associated with the score.
Theta	Total Test Theta.
ThetaSEM	Total Test Theta SEM.
PtPos1	Number of points possible for Subskill 1.

Column	Description
Earn1	Total raw score in subskill 1 (sum of operational item scores for items in subskill 1).
PtPos2	Number of points possible for Subskill 2.
Earn2	Total raw score in Subskill 2 (sum of operational item scores for items in Subskill 2).
PtPos3	Number of points possible for Subskill 3.
Earn3	Total raw score in Subskill 3 (sum of operational item scores for items in Subskill 3).
PtPos4	Number of points possible for Subskill 4.
Earn4	Total raw score in Subskill 4 (sum of operational item scores for items in Subskill 4).
PtPos5	Number of points possible for Subskill 5.
Earn5	Total raw score in Subskill 5 (sum of operational item scores for items in Subskill 5).
ErasTotMC	Erasure Total for MC items.
ErasRW	Erasure Total: Right to Wrong.
ErasWR	Erasure Total: Wrong to Right.
ErasWW	Erasure Total: Wrong to Wrong.
Discrepant	The flag is set for test when the answer document cannot be reliably matched to a student in TIDE/RTS, the enrolled grade in TIDE is higher than Tgrade, or the SID is identified as duplicate within the file.
Wave	Wave Number.
FileDate	The date when the file was created.
EndDis	End of record indicator, denoted by the symbol \$.

EOC DSR File Layout

Table 6. Columns in the FSA EOC DSR File

Column	Description
Mode	The aggregation level where 1 = state level, 2 = district level, and 3 = school level.
SchoolYear	The year of administration.

Column	Description
DisName	The district name.
SchName	The school name.
Dis	The district ID.
Sch	The school ID.
SchType	The code assigned to a school that indicates the type of school (for e.g., 99 = Home Education school). The SAR only includes data for schools that do not have a code.
Sgrade	Grade in which the student is enrolled at the end of the testing window.
TestName	Name of the test.
LastName	Student's last name.
FirstName	Student's first name.
MI	Student's middle initial.
SID	Unique Student Identification Number.
ALIAS	Alternate Student ID.
TestForm	Form ID of the EOC test taken by the student.
CoreTestForm	Core Test Form.
UIN	Unique result ID for each test opportunity taken within a school year for EOC.
CBTFlag	Test Mode - online or paper for EOC.
DisUse	The District Use field is optional. It can be used by the district to store a teacher name, a section number, or other information the district would like to track.
DOB	Student's date of birth.
Sex	Student's gender.
SessionID	Test session ID for tests taken online.
ReportRace	Student's race.
EthHisp	Hispanic/Latino ethnicity status.
Racel	American Indian/Alaska Native racial status.
RaceA	Asian racial status.
RaceB	Black or African American racial status.
RaceP	Native Hawaiian or Other Pacific Islander racial status.
RaceW	White racial status.
ELL	English Language Learner Years Enrolled in a U.S. School.

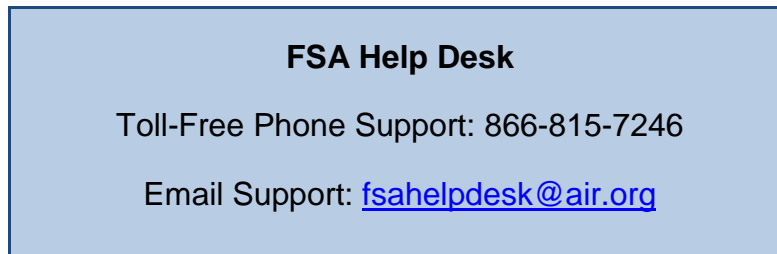
Column	Description
PES	Primary Exceptionality status.
S504	Section 504 status.
CurrGp	Curriculum Group Flag.
StdCurr	Standard Curriculum Flag.
S3Match	Survey 3: Match Flag.
S3Sex	Survey 3: Gender.
S3ReportRace	Survey 3: Student's Race.
S3EthHisp	Survey 3: Ethnicity - Hispanic/Latino.
S3RaceI	Survey 3: Race - American Indian or Alaska Native.
S3RaceA	Survey 3: Race - Asian.
S3RaceB	Survey 3: Race - Black or African American.
S3RaceP	Survey 3: Race - Native Hawaiian or Other Pacific Islander.
S3RaceW	Survey 3: Race - White.
S3PES	Survey 3: Primary Exceptionality.
S3S504	Survey 3: Section 504.
S3ELL	Survey 3: English Language Learner Years Enrolled in a U.S. School.
S3StdCurr	Survey 3: Standard Curriculum Status.
S3Migrant	Survey 3: Migrant Student Status.
S3Lunch	Survey 3: Free or Reduced Lunch Status.
S3ESE_NG	Survey 3: ESE Other Than Gifted.
S3NotESE	Survey 3/Demographic: Gifted or Not ESE.
S3CurrGp	Survey 3: Curriculum Group.
Acc_TTS	Text to speech accommodation for online test.
Acc_Mask	Masking Accommodation for online test.
Acc_PassBklt	Passage Booklet Accommodation for online test.
Acc_ASL	American Sign Language video Accommodation for online test.
TestGroup1	Test Group 1 gridded on EOC answer document.
TestGroup2	Test Group 2 gridded on EOC answer document.
PreID	Pre ID number for the EOC paper test.

Column	Description
SecBar	Barcode for EOC paper documents.
TestStatus	Status of the EOC test result.
ScoreFlag	Score flag status for EOC.
RptStatus	Report Status.
Enrollment	Enrollment status.
RetakerStatus	Retaker flag
RawScore	Raw Score (Number of Points Earned).
ScaleScore	Student's scale score.
ScaleScoreSEM	Standard Error of Measurement (SEM) for the scale score.
ScaleScoreUL	Score: Upper bound of the Scale score.
ScaleScoreLL	Score: Lower bound of the Scale score.
PerformanceLevel	Unsuppressed Performance Level associated with the score.
Theta	Total Test Theta.
ThetaSEM	Total Test Theta SEM.
PtPos1	Number of points possible for Subskill 1.
Earn1	Total raw score in subskill 1 (sum of operational item scores for items in subskill 1).
PtPos2	Number of points possible for Subskill 2.
Earn2	Total raw score in Subskill 2 (sum of operational item scores for items in Subskill 2).
PtPos3	Number of points possible for Subskill 3.
Earn3	Total raw score in Subskill 3 (sum of operational item scores for items in Subskill 3).
Pass	Passing indicator.
ErasTotMC	Erasure Total for MC items.
ErasRW	Erasure Total: Right to Wrong.
ErasWR	Erasure Total: Wrong to Right.
ErasWW	Erasure Total: Wrong to Wrong.

Column	Description
Discrepant	The flag is set for test when the answer document cannot be reliably matched to a student in TIDE/RTS, the enrolled grade in TIDE is higher than Tgrade, or the SID is identified as duplicate within the file.
Wave	Wave Number.
FileDate	The date when the file was created.
EndDis	End of record indicator, denoted by the symbol \$.

Appendix B. User Support

The FSA Help Desk will be open during the following hours: Monday–Friday from 7:00 a.m. to 8:30 p.m. ET (except holidays).



Emails to the Help Desk will be automatically logged and answered within one working day (typically sooner). Urgent requests will be given priority.

If you contact the Help Desk, you will be asked to provide as many details as possible about the issue(s) you encountered. These details may include the following:

- any error messages that appeared
- operating system and browser information
- information about your network configuration
- the steps that you took before the issue occurred